

Audition Form

Instructions

Set up before doors open:

Add the production title, audition date and the person who will handle forms. Decide which questions are required, and tell performers how their information will be used.

Keep check-in moving:

Give one form to each performer. Ask them to print clearly, mark every conflict date and leave any role they are open to blank rather than guessing.

Review after auditions:

Transfer only the useful details into your casting records, check names and contact details, and store completed forms somewhere access is limited.

Production details

Production / season: _____

Audition date & time: _____

Performer name: _____

Pronouns (optional): _____

Email: _____

Phone: _____

Role(s) of interest: _____

Relevant experience / special skills: _____

Known conflicts (dates & times): _____

Callback availability: _____

Emergency contact (optional): _____

Use one form per performer. Ask before collecting sensitive information and keep completed forms private.

Performer name	Email	Phone	Pronouns (optional)	Role preferences	Experience / special skills	Conflict dates	Callback availability	Audition notes

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